



Enrollment Overview

Thank you for your interest in the Glenwood-Apex Regional Children's Program. We look forward to the possibility of working with you and your student. We want to keep the enrollment process as streamlined as possible. Please include any copies of information that would help us provide services to your student.

Here is a list of the information needed prior to the initial meeting.

- Student's current IEP
- Referral Reasons Form completed by the student's teacher or district administrator
- Referral Reasons Form completed by one or more parent

If the decision is reached to move forward with placement, the following information will also be needed.

From the school:

- Transcript (Grades 9-12)
- Copy of cumulative academic records

From the parent:

- Strengths & Difficulties Questionnaire (SDQ) for children age 4-10 years, or 11-17 years depending on the student's age; completed by one or more parent
- New Student Registration Form
- Iowa Department of Public Health Certificate of Immunization (or copy of immunizations)
- Authorization for Release of Information
- Authorization to Pick Up Form
- Technology Consent Form
- Parent/Visitor Confidentiality Agreement
- Informed Consent for Treatment

If any of the other forms apply for your student, please fill out these additional forms.

- Iowa Eligibility Application (For Federal Free or Reduced Price Lunch program)
- Diet Modification Form
- GCSD Authorization and Permission for Administration of Medication
- Authorization to administer over the counter medication
- Asthma or Airway Consent Form
- Confidentiality Policy-Therapy
- Copy of Insurance and/or Medicaid Card
- Magellan Rights and Responsibilities
- Student's mental health assessments (if available)

Please feel free to contact us at any time with questions or suggestions. Thank you.

Ray Burke, PhD, LMHP, LMHC
Glenwood-Apex Regional Children's Program Administrator
Office: 712-527-4886 ext. 3326
Cell: 402-216-5070
Email: burker@glenwoodschoools.org